

**TORRANCE COUNTY**  
**RESOLUTION # 2014-21e**  
**Budget Adjustment**

**WHEREAS**, the Torrance County Commission in regular session on Wednesday, June 11, 2014 did propose to authorize a budget adjustment in the FY 2013-14 Budget, and

**WHEREAS**, budget adjustments require authorization from the Department of Finance and Administration, and


**WHEREAS**, we request authorization for the following budget adjustment:

(See Attachment A)

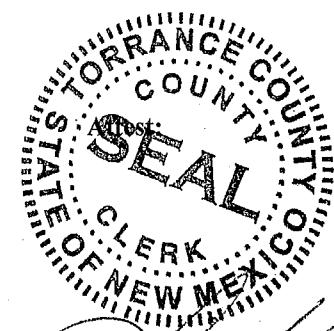
**NOW THEREFORE**, we respectfully request approval for the attached budget adjustment in the FY 2013-14 budget from the Department of Finance and Administration.

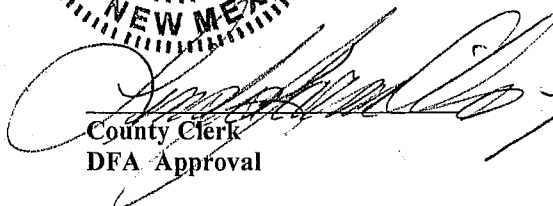
**DONE** at Estancia, New Mexico, Torrance County this 11<sup>th</sup> day of June 2014.

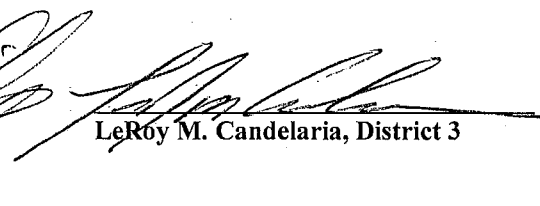
**TORRANCE COUNTY COMMISSION**

  
\_\_\_\_\_  
Lonnie R. Freyburger, Chair, District 1

  
\_\_\_\_\_  
Leanne M. Tapia, District 2



  
\_\_\_\_\_  
County Clerk  
DFA Approval

  
\_\_\_\_\_  
LeRoy M. Candelaria, District 3



**RESOLUTION \_\_\_\_\_**  
**Schedule A**

EXPENDITURES		REVENUE	
<b>629</b>	<b>Home Visiting Grant</b>	<b>629 Home Visiting Grant</b>	
<b>49</b>	<b>Home Visiting Grant FY14</b>	Home Visiting Grant FY14	1014      \$223,500
63	PERA Matching 11,550	<b>Total</b>	<b>\$223,500</b>
64	FICA Matching 9,400		
65	Health Insurance Matching 12,000		
67	Retiree Health Matching 2,600		
102	Full Time Salaries 68,269		
103	Part Time Salaries 59,047		
106	Worker's Comp Fees 75		
107	Risk Management Insurance Fees 75		
	<b>Payroll Sub-Total 163,016</b>		
205	Mileage/Per Diem 17,700		
207	Telephone 2,510		
208	Electricity 0		
209	Heating/Gas 0		
	Water/Sewer/Trash 0		
218	Equipment Maintenance/Repair 1,700		
219	Office Supplies 7,000		
221	Printing/Publishing/Advertising 3,975		
224	Educational Supplies 16,444		
258	Storage Rental 500		
266	Training 155		
272	Professional Services 0		
284	Leases 500		
309	Administration 10,000		
	<b>Sub-Total 60,484</b>		
	<b>Department Total 223,500</b>		
	<b>FUND TOTAL 223,500</b>		

**AMENDMENT NUMBER ONE (1)  
AGREEMENT**

This is the first Amendment to Agreement No. 14-690-15938 between the State of New Mexico Children, Youth and Families Department, hereinafter referred to as the "Agency" and **TORRANCE COUNTY PROJECT OFFICE**, hereinafter referred to as the "Contractor."

**PURPOSE OF AMENDMENT**

1. **Revise Attachment 2 – Budget** to decrease contract amount by \$320,000.00 (\$80,000.00 per year) to \$223,500.00 per year FY14-FY17 for a new contract total of **\$894,000.00**.
2. **Revise Attachment 1 – Statement of Work (SOW)** to include a decrease in prenatal home visits to (1) family and a decrease in home visiting services during the child's second and third years to (10) families in Guadalupe County.
3. **Revise Paragraph VIII – Maintenance of Records** to include the newly revised version of the CYFD Administrative and Fiscal Standards.

**CHANGES TO AGREEMENT**

Effective upon approval by both parties, the Agreement is amended as follows:

**II. Statement of Work (SOW)**

The corresponding sections of Attachment 1 – Statement of Work (SOW) are amended as follows:

1. Provide voluntary prenatal home visits to approximately 30 families in Torrance County and 1 family in Guadalupe County.
  - g. Provide home visiting services as often as requested by the family during the child's second and third years, to 64 families in Torrance County and 10 families in Guadalupe County.
4. A. Provide home visiting services as often as requested by the family during the child's second and third years, to 64 families in Torrance County and 10 families in Guadalupe County.

**III. Limitation of Cost**

The total amount of the monies payable to the Contractor under this Agreement shall not exceed eight hundred ninety-four thousand dollars **\$894,000.00**. See **Revised Attachment 2 -Budget**.

**VIII. Maintenance of Records**

The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the Agency, the Department of Finance and Administration and the State Auditor. The Agency shall have the right to audit billings both before and after payment.